



Asia Swimming Federation

Constitution

AASF CONSTITUTION **TABLE OF CONTENTS**

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Article – 1

Name

The name of the Federation shall be Asia Swimming Federation, hereinafter known as AASF.

Any competition, event, activity or club under jurisdiction of an affiliated Federation shall not be called « Asian, Asia or AASF » not shall these words be used in any way unless approved by AASF.

Article – 2

Objectives

The Objectives of AASF shall be:

- 2.1 To promote and encourage the development of Swimming, Open Water Swimming, Diving, Water Polo, Synchronised Swimming and Masters in Asia and to adopt the necessary regulations and rules.
- 2.2 To promote and control all approved Asian Championships and AASF events.
- 2.3 To approve AASF Records
- 2.4 To hold annual calendar Conference
- 2.5 To promote and encourage the development of regional and international sporting relationships.
- 2.6 To increase the number of facilities for Swimming in the region.

Article – 3

Office

The AASF office shall be located at the address of the President or Director General.

Article – 4

Membership

4.1 The National Body governing Swimming, Open Water Swimming, Diving, Water Polo, Synchronised Swimming and Masters in any Asian country and Sport Country, acknowledged as a Member of « FINA », shall be eligible for membership in AASF.

4.2 Only one National Body per country can be approved as a Member of AASF. If in a country separate Federations for Swimming, Diving, Water Polo, Synchronized Swimming and Open Water Swimming exist, only one Federation can be the Member of AASF. On application by the approved Member Federation, the other Federations will be registered and included in the administration of AASF.

The Bureau shall have the power to approve memberships. If such membership is not accepted, the applicant may appeal this decision, in this case the next Congress will then make the final decision.

4.3 The Constitution and Rules of a Member must not be in conflict with those of AASF or with FINA.

Each Federation shall be named in accordance with their own Constitution. Their name and the respective official abbreviation shall be stated in the AASF list of Nations. At meetings, events and in official documents only this name or abbreviation may be used.

4.4 Application for membership shall be submitted to the Bureau with:

4.4.1 A Statement of the name of the national body which must reflect the territorial extent, jurisdiction, and tradition of that country or sport country. *

*** Sport Country means a geographical territory or region which, though not recognized as a country, has certain aspects of self – government at least to the extent in being autonomous in the control of its sports, and is recognized as such by FINA.**

4.4.2 A copy of the Constitution and Rules of the body applying for membership.

4.4.3 The appropriate affiliation fee.

Article – 5

Fees

Each Member of AASF must pay an annual affiliation fee. The amount of the payment shall be fixed by the AASF Bureau. If the payment is not received when it is due, the Member will be under automatic suspension until the fee has been paid, according to the procedures and Regulations covering affiliation fees.

Article – 6

Sanctions

Any Member or individual member may be sanctioned.

- 6.1 If duties to AASF are not fulfilled, or in case of violation of the Constitution, Rules, and / or decisions of the Congress.
- 6.2 Sanctions are:
 - 6.2.1 Warning
 - 6.2.2 Fine
 - 6.2.3 Suspension
 - 6.2.4 Expulsion
- 6.3 Sanctions shall be imposed by the AASF Executive.
- 6.4 Any Sanction imposed on a competitor or a person by a Member of AASF recognized body shall be recognized and complied with by all Members.
- 6.5 In cases in consequence of doping control, sanctions shall be applied in accordance with FINA Rule DC 5.2.5.
- 6.6 Before any Member "an individual member of a member" is sanctioned, except in the case of Article 5, a representative of the Member "an individual member of a member" must be given the right to appear before the Executive either in person or in writing. The Secretary General of AASF shall inform the respective Member about this right, in writing, in sufficient time to allow the Member to exercise this right.
- 6.7 Sanctions will be in force immediately upon the decision being made unless the deciding body rules otherwise.

Article – 7

Termination of Membership

Membership shall cease with:

- 7.1 The termination of membership (loss or withdrawal) from FINA.**
- 7.2 Resignation from AASF.**
- 7.3 Expulsion from AASF.**

Article – 8

Representatives

- 8.1 Each Member Federation / Association shall have TWO representatives in the AASF General Congress, and their names and addresses shall be communicated in writing to the AASF not later than one month before the ordinary Congress.**
- 8.2 Each Member Federation / Association shall have two votes whether having one or two representatives present during the Congress.**
- 8.3 The representative (s) must be citizen (s) of the Nation (s) or region (s) he / they represent.**

Article – 9

Official Language

- 9.1 The official language to be used in all official papers and meetings of the AASF shall be English.**
- 9.2 The use of interpreter (s) in meetings shall be permitted.**

Article – 10

Activities:

- 10.1 The activities of AASF shall be governed by the Rules of FINA and the Rules of AASF as well as the decisions taken by the Congress and Bureau.**

In cases not provided for in the AASF Rules, the Rules of FINA shall apply.

10.2 An annual calendar of activities shall be produced on the light of FINA calendar.

10.3 FINA Technical Rules have been affected in AASF and following rules will be added:

10.3.1 Asian Master Swimming Championships will be organized in Asia.

10.3.2 Synchronised Swimming team events is added to the Asian Age Group Championships & Asian Games.

Article – 11

Discrimination

AASF shall not allow any discrimination against National Federations / Associations or individuals (competitors, officials, judges, delegates, etc.) on the grounds of race, sex, religion or political affiliations.

Article – 12

The Organization of AASF

The following entitles are established to govern and administer AASF.

12.1 The General Congress

12.2 The Technical Congress

12.3 The Bureau

12.4 The Standing Committees

12.5 The AD HOC Committees, and

12.6 The Arbitration Court

Article – 13

The General Congress

13.1 The General Congress is the highest authority of AASF, and shall have the power to decide upon any matters arising in AASF.

13.2 The Member Federations / Associations will be divided into five Geographical Zones as follows:

13.2.1 East Zone

13.2.2 West Zone

13.2.3 South Zone

13.2.4 Central Zone

13.2.5 South East Zone

13.3 The Congress of AASF consist of:

13.3.1 AASF Bureau members without vote.

13.3.2 Two representatives of each Member Federation / Association.

13.4 The Congress has a quorum if more than half of the Members are represented. If a quorum is not present at the previously announced opening time of the Congress, the meeting shall not open until one hour later, at which time the quorum shall not be fewer that 15 Members.

13.5 The President of AASF shall preside at all Congress meetings, and in case of his absence, one of the Vice- Presidents appointed by the Bureau

13.6 In voting, the proposal shall be regarded as lost if there is equality in the vote.

13.7 The ordinary Congress shall be convened once every two years at the same time and place as the Asian Games and the Asian Swimming Championships.

13.7.1 All motions, applications, and proposals to be considered by the General Congress must reach the AASF Office at least 60 days prior to the Congress and must appear on the Agenda. This section shall apply equally to proposals for candidates on the AASF Bureau, Technical, and Standing Committees.

13.7.2 The AASF office shall inform the members not later than 6 months ahead of the exact date fixed for the Congress.

13.8 Any Federation / Association shall be entitled to two votes in the Congress.

13.9 The following items shall be included on the Agendas of the General Congress.

13.9.1 Opening of the Congress.

- 13.9.2 Confirmation of the register of delegates and votes.**
- 13.9.3 Confirmation of the minutes of the previous Congress.**
- 13.9.4 Report by the Bureau and the Committees about their activities during the time since the last Congress.**
- 13.9.5 Financial report and report of auditors.**
- 13.9.6 Proposals.**
- 13.9.7 Election of the AASF Bureau members, maximum 21 members.**
- 13.9.7.1 President**
- 13.9.7.2 Five Vice- President (one for each of the above mentioned Zones)**
- 13.9.7.3 One Secretary General**
- 13.9.7.4 Five Associated Secretary General (one from each Zone)**
- 13.9.7.5 Immediate past President with no vote**
- 13.9.7.6 One Treasurer**
- 13.9.7.7 Five members (in addition to the Bureau Members)**
- 13.9.7.8 Hon. Life Secretary General with no vote**
- 13.9.7.9 One Vice- President from the next host country for the Asian Games subject to the approval of the AASF Bureau, and provided that the host country does not have any representative in AASF Bureau.**
- 13.9.7.10 One Vice- President from the next host country for the Asian Championships subject to the approval of the AASF Bureau, and provided that the host country does not have any representative in AASF Bureau.**

Note1: No two members of the Bureau shall be from the same country or sport country.

Note2: If the country which confirmed to organize the Asian Swimming Championships refuses to conduct that, its representative as Vice President has been automatically omitted and this opportunity will transfer to the new host country.

13.10 The FINA Asian Bureau members shall attend the AASF Bureau meeting without voting power unless they are not also members of the AASF Bureau.

13.11 An extraordinary Congress shall be called under the following possibilities:

- 13.11.1.1 By the President of AASF**
- 13.11.1.2 1/2 of the total Member Federations / Associations.**
- 13.11.1.3 More than 50% of the total Bureau members**
- 13.12 Should there be no quorum of 50% of the members, the motion shall be deemed to have been lost and shall not be raised again until the next ordinary meeting of the Congress.**
- 13.13 The extraordinary Congress shall be convened by a decision of the Bureau or upon receipt of a written request of one – third of the Members. The Secretary General shall call for the extraordinary Congress within 90 days from the date of the notice, which shall state the reason for the meeting. No subject shall be discussed at the extraordinary Congress other than the matters stated in the requisition.**

Article – 14

AASF Bureau

- 14.1 AASF Bureau shall be elected on a fair consideration of distribution of representatives from various Asian Zones.**
- 14.2 The term of the AASF Bureau shall be Four years from the date of the Congress.**
- 14.3 AASF Bureau shall be eligible for reelection on completion of a term of office except in case of President who may run for the Office for a maximum of two consecutive terms at a time.**
- 14.4 The Bureau may decide to consider proposals relating to Technical Rules as well as other proposals.**
- 14.5 After the election of the National Federations / Associations' Candidates for AASF Bureau, the respective Federations / Associations may no longer apply for replacement.**

Article – 15

Executive Committee

- 15.1 Executive Committee shall consist of five persons to carry out the work of AASF**
- 15.1.1 President**
- 15.1.2 One Vice- President**
- 15.1.3 General Secretary**
- 15.1.4 Treasurer**
- 15.1.5 One member of AASF Bureau**
- 15.2 The term of office of Executive Committee shall be Four years from the date of the Congress.**
- 15.3 The Executive Committee shall meet anytime by the request of the President or Secretary General to take decision between two Bureau meetings and shall be eligible to act on behalf of AASF regarding any decisions, subject to the confirmation of the next Bureau meeting, and to arrange the Agenda and proposals for the next Congress.**
- 15.4 To discuss and make decisions on all the matters assigned to them by the Congresses.**
- 15.5 To decide and take action on any matter pertaining to the affairs of the AASF.**
- 15.6 To submit proposals to the Congress.**

Article – 16

Vacancies of Office Bearers

- 16.1 In the event of a post becoming vacant due to death, resignation, loss or withdrawal of membership of his Federation (s) Association (s) the vacancy shall be filled by the Executive Committee with respect to the Geographical Zone.**
- 16.2 Copies of minutes and relevant information on this matter shall be circulated to all Member Federation (s) / Association (s) at least one month before the vote is taken. Similarly Member Federation (s) /**

Association (s) shall be informed of the results within one month after the vote.

- 16.3 The term of office of the incoming substitute shall be the remaining term of office of the predecessor.**

Article – 17

Rights and duties of the AASF Members

17.1 All Members of AASF are entitled:

17.1.1 To use the services of AASF

17.1.2 To take part in AASF Asian Championships and AASF events when they are eligible, and

17.1.3 To be recognized as the only Swimming governing body of its country or sport country, by everybody, including its National Olympic Committee.

17.2 All Members of AASF are obliged:

17.2.1 To support AASF in its effort to achieve its objectives.

17.2.2 To act in accordance with the decisions of the AASF Congress and Bureau.

Article – 18

President

18.1 The President shall preside at the AASF Bureau Meetings, Executive Committee Meeting and the Congress.

18.2 The President or Secretary General is the official spokesman and representative of AASF at the law courts as Plaintiff or Defendant.

18.3 The President can delegate his powers and authorities to the Vice-Presidents or Secretary General as considered necessary.

18.4 The President can delegate the General Secretary to precede the Congress.

18.5 The President shall ensure the working of all Committees within the AASF.

- 18.6** The President shall supervise the preparation of financial, administrative and other reports and submit them to the AASF Bureau or Executive Committee for consideration and present them before the Congress.
- 18.7** The President shall generally do all such other things as may be required for the fulfillment of the objectives of the AASF and the directives of the AASF Bureau and / or the Executive Committee.
- 18.8** The President appoints AASF Director General to help and co- ordinate with Secretary General, Treasurer and AASF Bureau Members.
- 18.9** AASF correspondence with AASF Member Federations / Associations, FINA, OCA, as well as other international Organizations shall be done only by the AASF President or Secretary General / Director General.
- 18.10** All the contracts dealing with the Organization of the AASF Championships / Events, and Marketing Rights (sponsorship rights, advertising rights, television rights, and merchandising rights, etc) shall be signed by AASF President or Secretary General / Director General.

Article – 19

Vice - President

In case the post of the Presidency becomes vacant or the President is unable to execute his duties, the AASF Bureau will choose one Vice- President to exercise all the rights and carry out responsibilities of the President, until the post is filled.

Article – 20

General Secretary (s)

- 20.1** The Secretary General shall assist the President and be in charge of the administration of AASF. He is the link between the AASF Bureau, Executive, Technical & Standing Committees, the Congress and its Member Federations.
- 20.2** All AASF official papers which deal with Member Federation (s) / Association (s) shall be signed by the Secretary General.

- 20.3** The Secretary General shall keep the Member Federation (s) / Association (s) informed and shall execute the policies of the AASF as directed by the Congress, Bureau, and the Executive Committee.
- 20.4** The Secretary General shall prepare and present to the Congress, Bureau and Executive Committee the AASF report.
- 20.5** The Secretary General shall keep records and minutes of the Bureau, Executive Committee, and Congress proceedings.
- 20.6** Expenses in operation of the Secretary General's office should be borne from the funds of AASF.
- 20.7** The Secretary General shall ensure the functions of all Committees formed by the AASF Bureau, through their respective Chairmen.
- 20.8** In case of necessity, the Secretary General shall invite the Chairmen and members of the Committees to attend the AASF Events. In that case, the Chairmen of the Committees may nominate the members of each Committee, to be examined by Secretary General.

Article – 21

Treasurer

The Treasurer is elected by the Congress. His duties are as follows:

- 21.1** The Treasurer with the Director General shall ensure that the Accounts of AASF are kept in an appropriate manner and audited by a certified firm every year.
- 21.2** The Treasurer shall submit to the Congress, through the Finance Committee, the Audited Statements of Accounts each year together with financial estimates for the ensuing year.
- 21.3** The Treasurer and Director General shall make a report to the President of AASF regarding all outstanding dues as may be required.
- 21.4** The Treasurer shall carry out such assignments as directed by the Executive Committee.

Article – 22

Honorary Members

- 22.1** The Honorary Life President and Honorary Life Members shall be appointed by AASF Bureau with no vote.
- 22.2** Any person who has served for a minimum of four terms as Bureau member shall automatically become the life member in the capacity he has served as President, Vice- President, Secretary General, Treasurer, Associate Secretary General and member respectively.
- They are entitled to all the rights and privileges to attend Championships, Regional Games and Asian Games, as well as AASF Bureau meetings and AASF Congress but with no votes.

Article – 23

Technical and Standing Committees

- 23.1** The AASF Bureau shall appoint the Technical and Standing Committees, after nomination from each Federation / Association, based on their experience.
- 23.2** After the election of the National Federation / Associations' Candidates for AASF Technical & Standing Committees, the respective Federations / Associations may no longer apply for replacement (s).
- 23.3** AASF Bureau shall appoint the Chairman, Convener and members of each Technical and Standing Committee.
- 23.4** The term of office shall be Four years from the date of the Congress.
- 23.5** Re- appointment of the Chairmen and members of the Technical and Standing Committees shall be permitted subject to the approval of AASF Bureau.
- 23.6** In case the Technical and Standing Committee lose a number and it is deemed necessary that a replacement be brought in, the AASF Bureau may appoint a replacement.

23.7 The Technical and Standing Committee will consist of not more than 11 members as follows. Five (5) members shall form a quorum at any meeting of the Committee.

23.7.1 Chairman

23.7.2 Vice Chairman

23.7.3 Secretary General

23.7.4 Eight members

23.8 The AASF Committees are:

23.8.1 Swimming

23.8.2 Diving

23.8.3 Water Polo

23.8.4 Synchronized Swimming

23.8.5 Open Water Swimming

23.8.6 Masters Swimming

23.8.7 Medical / Doping Panel

23.8.8 Development and Solidarity

23.8.9 Marketing and Finance

23.9 The Marketing and Finance Committee doing the role of raising funds and improving the income for AASF, can involve expertise in marketing from outside AASF.

23.10 All the Chairmen and members of the Technical and Standing Committees shall do their correspondence with the AASF Member Countries, FINA, OCA or other international Federations / Associations through AASF Secretariat.

23.11 The Powers and duties of the Technical Swimming, Open Water Swimming, Diving, Water Polo, Synchronized Swimming and Master Committees are:

23.11.1 To analyze the requirement for improvements of the Technical Rules for Swimming, Open Water Swimming, Diving, Water Polo, Synchronized Swimming and Masters, and to consider corresponding proposals received from any Member. The Committee submits in these cases recommendations to the Bureau.

- 23.11.2 To consider and decide upon any matter affecting their particular responsibility, which may be referred to them by the Bureau or the Congress.**
- 23.11.3 To appoint sub committees, if required, to investigate, study and recommend to the parent committee any matters referred to such sub committee. The members of a sub committee may be persons selected from outside the parent committee membership.**
- 23.11.4 To investigate, study and recommend on matters dealing with standard equipment and specifications of competitive pools for Asian Games or continental competitions.**
- 23.11.5 To evaluate and make recommendations regarding candidates, having been nominated by Members, for the title of international referee, starter or judge to be selected by the Bureau.**
- 23.11.6 To appoint one or more of its members to report on the qualifications of any person recommended as an international referee, judge, or starter and to report periodically on the continued qualifications of referees, judges, or starters on the existing list.**
- 23.11.7 To receive and report to the AASF Bureau on any complaint made by the referees regarding misconduct of individuals in international competitions and to make recommendation thereon.**
- 23.11.8 To take part in the technical preparations and in the conduct of the competitions in their discipline at the Asian Games, AASF Championships and other AASF Competitions.**
- 23.11.9 The Bureau shall ensure participation of the committees in the preparation of the meetings of the Bureau with regard to such tasks that fall within their areas of responsibility. For that purpose, they shall have the right to submit reports, suggestions, recommendations and comments. The Chairman or authorized members of the Committee may be heard at the meeting of the Bureau on the respective issue. The Committees shall be involved in technical preparations of the competitions at the Asian Games, AASF Championships and other AASF Competitions.**

Article –24

Director General

- 24.1 The President appoints the Director General.**
- 24.2 The Director General shall be an ex officio member of the Bureau without vote.**
- 24.3 The Director General shall manage the AASF Office.**
- 24.4 The Director General shall be responsible for the engagement of the AASF staff, with the approval of the President.**

Article – 25

Meetings

AASF Bureau and Executive Committee Meetings

- 25.1 The Secretary General shall convene AASF Bureau and Executive Committee Meeting at least once every two years.**
- 25.2 The date and place of the meetings shall be determined by the President or Secretary General and must be announced to each Member Federation / Association at least one month in advance.**
- 25.3 The quorum of the meetings shall be one- third.**
- 25.4 The duties of the meetings shall be as follows:**
 - 25.4.1 To approve or disapprove Asian Records submitted for confirmation.**
 - 25.4.2 To examine the proposals submitted to the Congress from Member Federation (s) Association (s).**
 - 25.4.3 To examine drafts to be presented to the Congress.**
 - 25.4.4 To draft proposals for the Congress, if necessary.**
 - 25.4.5 To make any decision in urgent case which shall be reported at the next Congress?**
 - 25.4.6 To approve the Marketing Plan and Financial Statement.**
 - 25.4.7 To compile and distribute the annual reports.**
 - 25.4.8 To examine or decide on other necessary matters.**
 - 25.4.9 To fill any vacancy of the Office Bearers.**

Article – 26

General Rules of Meeting

- 26.1 No proxy shall be allowed for the Bureau meetings, Executive Committee meetings and the Congress.**
- 26.2 The Congress shall be conducted by the outgoing Bureau.**
- 26.3 The President shall have a casting vote.**
- 26.4 For the Congress, all members present shall be entitled to vote only if they are still the nominated Representatives of their National Controlling Bodies / Nation.**
- 26.5 A 2/3 majority of the members present shall be required for an amendment to the AASF Constitution and by laws.**
- 26.6 A simple majority of the members in attendance is required on discussion of other matters.**
- 26.7 Expenses arising from those attending the Congress, Bureau and Executive Committee meetings shall be borne by the participants' Federations / Associations.**
- 26.8 The Minutes of the Congress and Bureau and Executive Committee meetings shall be sent to the Member Federation (s) / Association (s) within 60 days.**
- 26.9 The host Nation for an AASF Swimming Meet shall be entirely responsible financially for arranging and staging all meetings and the Congress. The board and lodging of the participants will be borne by the host country. Air transportation and the personal expenses shall be responsibility of the participants' Federations / Associations.**

Article – 27

Mail Vote

The President or Secretary General can request a mail – in – vote on matters requiring urgent decision.

Article – 28

AD HOC Committees

The AASF Bureau shall be entitled to nominate any kind of Ad Hoc committees or working Commission when it is considered appropriate.

Article – 29

Amount and Currency

Member Federation (s) Association (s) must pay their membership fees to the AASF as dues for the forthcoming year by December 31st every year.

Note: The amount shall be determined by AASF Bureau.

Article – 30

Arrears of Dues

- 30.1 If the dues are not paid by the fixed dates. The membership of the Federation (s) Association (s) shall be tentatively withdrawn from January 1st of the New Year and when the period of withdrawal reaches six months, the Federation (s) / Association (s) is regarded as having been suspended.**
- 30.2 When a Federation / Association that has been suspended for failure to pay the dues, applies for re-entry, it must pay the year of arrears in advance and the Penalty decided by AASF Bureau.**
- 30.3 The effect of withdrawal, resignation or suspension of membership because of dues extends equally to the qualification of any representatives, Executive Committee members, Technical & Standing Committees members and Bureau members who represent that Federation (s) / Association (s) and also to Swimming Participants from that Federation (s) / Association (s).**

Article – 31

Approval of Records

31.1 The AASF has established the following Records:

31.2 Asian Records:

The best time established by an Asian Swimmer recognized by his own Federation (s) / Association (s) and in accordance with FINA regulations.

31.2.1 Asian Games Records:

The best time established in the Asian Games.

31.2.2 Asian Swimming Championships records:

The best time established in the Asian Swimming Championships.

31.2.3 Asian Group Championships Records:

The best time established by an Asian Swimmer in the Asian Age Group Championships or any other Age Group event in Asia recognized by his / her own Federation / Association and in accordance with FINA regulation.

31.3 Rules necessary for establishment of Records shall be made by the Executive Committee.

Article – 32

Competition Rules

32.1 The rules for the competitions or championships authorized by AASF will be the rules of FINA in effect, when the competition is held.

32.2 Championships / Games are not officially established until they have received FINA sanction in accordance with FINA Rules C 14. 3 and BL 10.1 – 10.5.

Article – 33

Asian Games

33.1 The AASF shall co – operate with the OCA and the Organizing Committee for the smooth conduct of the aquatic competitions during the Games.

33.2 AASF shall nominate Technical Delegates to the Games for each Discipline.

33.3 Only AASF President or Secretary can nominate the Technical Delegates.

Article – 34

Championships and Asian Age Group Championships

34.1 The AASF shall hold Asian Swimming Championships every Four years as the Organizer (Two years after the Asian Games), before the Olympic Games.

34.1.1 The host Federation / Association for the Asian Swimming Championships shall be financially responsible for arranging the Championships as well as the following expenses as in Categories A and B:

Category A: Air fare, board & lodging and local transportation to be provided for:

- a) President, one Vice – President, Secretary General, Director General, Honorary life President, and Honorary life Secretary General of AASF.**
- b) AASF Technical Delegate.**
- c) AASF Committee Chairmen of TSC, TDC, TWPC, TSSC, and the Medical Committee.**
- d) 3 to 5 Jury members.**
- e) 2 neutral Water Polo Referees.**

Category B: Board & Lodging and local transportation to be provided for:

- a) 20 competitors and officials per country.
(Ratio of officials and competitors to be determined)**
- b) The rest of the Bureau members if not covered in category A.**
- c) The rest of the Technical Committees members of the participating disciplines including Medical Committee.**

d) Chairmen and Secretaries of Open Water Swimming and Master Swimming Committee.

34.2 The AASF may hold the Asian Age Group Championships every year depending upon availability of Sponsors / Organizers.

34.2.1 The host Association / Federation shall be financially responsible for arranging the Asian Age Group Championships as well as the following expenses as in Categories A and B:

Category A: Air fare, board & lodging and local transportation to be provided for:

- a) President, one Vice – President, Secretary General, Director General, Honorary Life President and Honorary Life Secretary General of AASF.**
- b) AASF Technical Delegate**
- c) AASF Technical Committees Chairmen of the Participating disciplines and Medical Committee**
- d) 2 to 3 Jury Members in each discipline**
- e) 2 neutral Water Polo Referees provided that the discipline is held.**

Category B: Board & Lodging and local transportation to be provided for:

- a) 15 competitors and officials per country
(Ratio of the officials and competitors to be determined).**
- b) 5 persons of the Bureau members if not covered by category A.**
- c) 3 persons of each Technical Committees Member of the participating disciplines including Medical Committee.**

34.3 Necessary Rules for meeting concerning the Asian Championships and the Asian Age Group Championships shall be drafted by the Executive Committee and presented to the Congress.

Article – 35

Other Regional Games

35.1 The AASF shall approve Regional Games in Asia and provide among Member Federation (s) / Association (s) Technical assistance, if necessary. It shall nominate Technical Delegates on the request of the Organizing Committee of the Games.

35.2 All the host Federation (s) / Association (s) for the Regional Games shall abide by the AASF Constitution.

35.3 The host Federation / Association for the Regional Games shall be financially responsible for arranging the aquatic events of the Games as well as the following expenses.

Air fare, board & lodging and local transportation to be provided for

- a) President and Secretary General and Director General of AASF.**
- b) AASF Technical Delegate.**
- c) AASF Technical Committees Chairmen of the participating disciplines including medical Committee.**
- d) 2 to 3 Jury members in each discipline**
- e) FINA Delegate if required by the host country**

Article – 36

Appointment of Delegates

AASF must appoint Delegates, to be elected by the AASF Office, to the Asian Championships, and Asian Age Group Championships, and Regional Games.

Article – 37

AASF Rights

All the administrative, technical, marketing and advertising rights of the Asian Championships and Asian Age Group Championships are owned by AASF.

All income generated by the exploitation of these rights will be the property of AASF.

Article – 38

Relationships with Rules

Matters not provided in this list of Constitution and By- laws shall be covered by FINA rules

Article – 39

By Laws

FINA By Laws has been affected in AASF and in addition to these Rules and By-laws, Rules necessary to carry out the work of the AASF shall be decided on during the Executive Committee Meeting.

New By Laws

39.1.1 For Conducting Asian Junior Championships or / and Asian Age Group Championships, the Organizer (Federation / Association) will pay 20.000 US \$ to AASF as royalty.

39.1.2 In order to conduct Asian Swimming Championships, the Organizer (Federations / Associations) must pay 50.000 US \$ as royalty.

39.1.3 Per Diem for AASF Representatives, Delegates and Technical Officials in all AASF Events.

AASF Bureau Members: 120 US \$ per day

Delegates: 100 US \$ per day

Jury Members: 75 US \$ per day

Technical Officials: 50 US \$ per day

39.1.4 If any National Federation Confirms to Organize A Games or Championships and then Refuses to Conduct that, it has to pay 10.000 US \$, as penalty to AASF.

39.1.5 The Asian Age Group Championships will be held biannually (in odd years)

39.1.6 The doping rules of the FINA will implement for all the Members of AASF and the sanction will also be applicable as per FINA rules for all AASF events.

- 39.1.7** A 3 Members Committee will screen the future proposals received from the Members for amendments to the By Laws before submitting to AASF Bureau.
- 39.1.8** Host City Contract: In all future Championships and AASF events the Contract will be signed with the Host Federation. Any failure to honor any of the terms of the HCC will be liable to suspension.
- 39.1.9** All competitors shall be registered with their National Federation to be eligible to compete in AASF events and Asian Games.
- 39.1.10** When a competitor represents his/her country in a competition, he/she shall be a citizen, whether by birth or naturalization, of the nation he/she represents, provided that a naturalized citizen shall have lived in that country for at least one year prior to that competition.
Competitors, who have more than one nationality according to the laws of the respective nations must chose one “Sport Nationality” and be affiliated to one Member only,
- 39.1.11** Should two National Federations agreed for a transfer of nationality of an athlete, both Federations must sign an agreement for the same duly authenticated by the concerned National Olympic Committees and send to AASF for examination by Bureau. A period of two full calendar years, after submitting that agreement to the Bureau must be allowed before the athlete can be eligible to participate in AASF event.
- 39.1.12** Should there any dispute on the nationality of an athletes arise AASF Bureau will form an inquiry commission to inquire the case. This commission will have the power to investigate the case with all relevant documents including of: 1- language test 2- ID card which the date and place of birth included in 3- Considering the date of birth and the date of issue of ID card (these dates must be approximately at the same period) 4- The ID cards of his/ her mother and father 5- Academic documents (from primary school) which show the committee the residency of athlete, If necessary. Commission decision in this regard will be final.
- 39.1.13** Any athlete in an age category event or competition, whose age is reasonably called into question, shall be removed from the competition until such time when the tournament committee could verify athlete's age. Any affected party may offer documentary evidence or testimony

regarding the athlete in question and all necessary steps will be undertaken to determine form including but not limited to:

- 1) Physical and Medical examinations
- 2) Document examination
- 3) Examination of previous competitive history and entry forms

A hearing will commence immediately to determine all evidence and testimony offered by all concerned parties. Decision of the AASF Bureau in this regard will be final.

If it is determined that the age on the entry form is incorrect, the athlete will be removed from the competition immediately and any awards from previous in the competition shall be returned and the athlete's results shall be struck from all records.

39.1.14 FINA By Laws have been affected in AASF and in addition to these Rules and By Laws, Rules necessary to carry out the work of the AASF shall be decided on during the Executive Committee Meetings.

Article – 40

Enforcement

The Rules and by – laws shall take effect from the 1 January 2009.

Article – 41

Amendments

41.1 Notice for the Amendments to the Constitution shall be submitted by Federation (s) / Association (s) to the AASF Office at least 90 days before the Congress.

41.2 All Amendments so received shall be circulated to the Member Federation (s) / Association (s) at least 30 days before the Congress.

Article – 42

Arbitration

Disputes between AASF and any of its Member Federation (s) / Association (s) or individual members of Member Federation (s) / Association (s) or between Bureau members of AASF which are not resolved by AASF Bureau decision may be referred for arbitration by the Olympic Council of Asia (OCA). Any decision made by OCA shall be final and binding on the parties concerned.

Article – 43

Terminated Membership (Bureau) from AASF

Any Bureau Member or Technical Standing Committee Member absent from AASF Bureau Meeting or Technical Standing Committee meeting for 3 meetings without proper justification to AASF, his / her Membership will be terminated from AASF.

Article – 44

Replacement of Membership (Bureau)

No replacement of AASF Bureau member or technical and standing committee member after he/ she has been elected to AASF except for the following cases:

- a) Member personally submitting his / her resignation to AASF**
- b) He/ she deceases**
- c) Change the nationality**

44.1 The Bureau shall have the authority to fill any vacancy which occurs through death, resignation or changing the nationality of any member of the Bureau elected or of any committee member.

Article – 45

Doubtful cases in Age Group Championships

3 Members taskforce Committee check all Doubtful cases and employ, if necessary, medical examination and other records in Age Group Championships.

For any positive case where forgery of age proven:

a) The National Federation whom that athlete represents will be levied US \$ 1.000.00 (U.S. Dollars one thousand only) per case.

b) Suspend the athlete for 4 years for participating in all AASF events and recommend to FINA to take necessary measures in FINA events.

c) The Officials of the National Federation will be subjected to hearing by the taskforce and recommend actions to AASF Bureau.

The 3 Members taskforce Committee will be appointed by AASF President or Secretary General.

Article – 46

Changing the Nationality (athletes)

Any competitor changing his affiliation from one national governing body to another must have resided in the territory of and been under the jurisdiction of the latter for at least twelve months prior to his first representation for the country.

Any application for change of affiliation must be approved by FINA.

Article – 47

Technical Rules

FINA Technical Rules have been affected in AASF and following rules will be added:

- 47.1 Synchronized Swimming Team event is added to Asian Age Group Championships & Asian Games. Team routines shall consist of at least four (4) but not more than 8 (eight) Swimmers.**
- 47.2 Asian Master Championships will be organized in Asia.**
- 47.3 FINA Doping Control Rules must be applied in all AASF events.**
- 47.4 All AASF events must be subject to Doping Control (by regarding the level of events)**

Article – 48

Changing in the Constitution

Any changes made in the AASF Constitution must be submitted to FINA for approval and after that it must be approved in the next immediate AASF Bureau Meeting and then for final approval, it presents to General Congress.

Article – 49

Compliance of AASF Constitution with FINA

AASF Constitution will be in compliance with the FINA Constitution and Rules. However in case of any conflict the FINA Rules will be prevailed.

Article – 50

AASF Qualification Tournaments

All Asian Games and Asian Swimming Championships can be considered as Qualification Tournaments for the Olympic Games & FINA Events.

* This Constitution has been approved in 7th AASF General Congress in Guangzhou on 13th November 2010.